THE NAVAJO NATION Department of Personnel Management JOB VACANCY ANNOUNCEMENT

22522		DATE POSTE	D:	01/03/22
		CLOSING DA	TE:	01/14/22
Pla	anner/Cultural Plants Coord	dinator		
Department of Fish an	nd Wildlife/Window Rock, AZ			
REGULAR FULL TIME:		GRA	ADE/STEP:	BQ63A
PART TIME:	☐ NO. OF HRS./WK.:	\$	41,488.56	PER ANNUM
SEASONAL:		\$	19.87	PER HOUR
TEMPORARY:				
	Department of Fish ar REGULAR FULL TIME: PART TIME: SEASONAL:	Planner/Cultural Plants Coord Department of Fish and Wildlife/Window Rock, AZ REGULAR FULL TIME: PART TIME: DURATION:	Planner/Cultural Plants Coordinator Department of Fish and Wildlife/Window Rock, AZ REGULAR FULL TIME:	CLOSING DATE: Planner/Cultural Plants Coordinator Department of Fish and Wildlife/Window Rock, AZ REGULAR FULL TIME: GRADE/STEP: PART TIME: NO. OF HRS./WK.: \$ 41,488.56 SEASONAL: DURATION: \$ 19.87

DUTIES AND RESPONSIBILITIES:

The Cultural Plants Coordinator will develop the community outreach and cultural use of plants aspect of the Dine Native Plants Program, a new initiative under the Navajo Natural Heritage Program. The primary responsibility of this position is to attend planning meetings and monthly chapterhouse meetings at chapters where DNPP has proposed ecological restoration activities. They will present to communities about proposed DNPP activities, obtain preliminary feedback and assist DNPP to prioritize which projects should occur first based on community needs and concerns. Hold public scoping meetings for chapters occurring within the priority project areas to get community feedback on restoration plans developed by DNPP. They will also develop a network of Traditional Practitioners willing to: 1) lead community workshops about traditional uses of native plants. 2) Provide a traditional perspective to the DNPP about best practices for collecting and growing culturally-important plants for restoration and community use which incorporate traditional beliefs and methods.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training) <u>Minimum Qualifications:</u>

Bachelor's degree in Community Planning, Architecture, Engineering, Sociology, Geography, Economics, Political Science, or a closely related field; or an equivalent combination of education and experience. Plus a minimum of two (2) years responsible experience in community planning and outreach.

Special Requirements:

- · Possess a valid state driver's license
- Obtain a Navajo Nation motor vehicle operator's permit within 90 days of hire, possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Proficient Navajo language skills. Experience in community planning and outreach. Knowledge and familiarity with Dine traditional beliefs and an interest in culturally-important plants. Proficient in Microsoft Office software, especially PowerPoint, and other computer applications. Ability to work independently or in teams to accomplish tasks. Skill in communicating effectively in oral and written form to the public, in both English and Navajo, to Navajo governmental organizations, the scientific community, and other regional plant programs. Skill at establishing productive cooperative work relationships with others, including youth conservation crews and other employees employed with the Heritage Program.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.